

Annex D

Emergency checklist

An emergency situation will inevitably result in crew feeling under pressure and so, before an emergency occurs effort should be made to prepare a response process to minimize stress. Preparing tools to support decision making in a given situation can assist with this. Prioritise actions in an emergency contingency checklist. An example is given below using the context of an enclosed space rescue (please note this example is not exhaustive and has been prepared only to demonstrate the prioritizing of actions).

Initial actions	
Stop work	
Evacuate team members inside space	
Inform the bridge	
Ensure nobody enters the space	
Verify the gas concentration in the space	
Ensure adequate ventilation to the space	
Follow on actions - If the space has been successfully evacuated	
Provide first aid as necessary	
Secure the work site against re-entry	
Brief the master	
Follow on actions - If the space has not been successfully evacuated	
Set up BA control point and rescue team	
Check that the tank rescue equipment is ready for use	
Ensure that the lighting provided adequate	
Continue to monitor the gas concentration in the space	
Prepare resuscitation equipment	
Brief the team for entry	
If safe to do so, retrieve the casualty	
Provide first aid as necessary	